

Nursing



Science Society

*– Assembly Meeting –*

Wednesday, February 26<sup>th</sup>, 2020

7:00 pm - School of Nursing, Rm. 108



# Nursing Science Society

## Agenda

1. **Motion #1** – Approval of the Agenda of the meeting of February 5<sup>th</sup>, 2020
2. **Motion #2** – Approval of the Minutes of the meeting of January 22<sup>nd</sup>, 2020
3. Speaker's Business
4. Guest Speakers
  - Jane and Yoojin
5. President's Report: Alex Troiani
6. Vice President's Report
  - a. Vice President, Operations: Deborah Wang
  - b. Vice President, University Affairs: Victoria Schoular
7. Statements by Members
8. Question Period
9. Business Arising from the Minutes
10. New Business
  - a. **Motion #3** -That the NSS approves of the proposed changes to the Society Composition Manual (Addition of Global Health Director Description)
  - b. **Motion #4** That the NSS approves of the proposed budget for the 2020 year.
  - c. **Motion #5** That the NSS ratifies the 5 AST NOC members.
11. Discussion Period

12. Closed Session

13. Speakers Closing

14. Adjourn



# Nursing Science Society

## Motion Sheet

**Motion #1** – *That NSS Assembly Approve the Agenda of the meeting of February 26<sup>th</sup> , 2020.*

**Moved By:** Deborah Wang

**Seconded By:** Alex Troiani

**Motion #2** – *That NSS Assembly Approve the Minutes of the meeting of February 5, 2020.*

**Moved By:** Deborah Wang

**Seconded By:** Alex Troiani

**Motion #3** – *That the NSS approves of the proposed changes to the Society Composition Manual (Addition of Global Health Director Description).*

**Moved By:** Alex Troiani

**Seconded By:** Victoria Schoular

**Motion #4** – *That the NSS approves of the proposed budget for the 2020 year.*

**Moved By:** Alex Troiani

**Seconded By:** Deborah Wang

**Motion #4** – *That the NSS ratifies the 5 AST NOC members.*

**Moved By:** Alex Troiani

**Seconded By:** Deborah Wang

## **The President of the Nursing Science Society**

### **Report to Assembly**

**Alex Troiani**

[president@nss.queensu.ca](mailto:president@nss.queensu.ca)

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Greetings Assembly,

Our three goals as a council for the year;

1. Please attend all of the meetings, submit reports, send proxys
2. Show initiative – do things in order to expand your role
3. **A GOAL WITHOUT A DEADLINE IS JUST A DREAM – MAKE DEADLINES**

#### **Meeting with Erna and Cheryl Regarding Learning Plans + Counsellor**

Julia, Jane and myself met with Erna and Cheryl the Thursday before reading week. What ultimately resulted from the meeting is the creation of an ad hoc committee consisting of Julia, Jane, Cheryl and Laurie Gedcke-Kerr. The purpose of the committee is to create a learning plan “guideline.” Essentially, we’re putting what they’re doing right now on paper. This is a step in the right direction. I also asked about progress regarding the embedded counsellor. The university rector had contacted me saying that SWS has been working on an embedded counsellor for the SON, however, Erna and Cheryl were not aware of this. I haven’t heard back from the rector at all when I sent a follow up email after the meeting.

#### **CASN Review**

I would like to thank the people who came out the CASN review meeting with the NSS. This was an awesome opportunity for us to advocate for students! I believe that our voices will be heard by the reviewers and will ultimately make a difference. The final report will be released this summer.

#### **March Break Open House**

Victoria and I will meet with Barb regarding MBOH planning. If anyone is interested in volunteering please let either one of us or Barb know (if you want to volunteer for NSS lounge please let either me or Victoria know). Cheryl and Barb are still looking for volunteers.

#### **Curriculum Meeting**

I will be attending curriculum committee on Friday.

#### **QNRC**

A special thanks to Lenora Duhn who let us present our club to her research class. We are still waiting to hear back from PhD students about partnering with us for the club

## The Vice President, Operations

### Report to Assembly

Jia-Shiuan (Deborah) Wang

[vpops@nss.queensu.ca](mailto:vpops@nss.queensu.ca)



Hello everyone!

It is great to be back amongst everyone. I am sorry that I was unable to attend last meeting. I hope reading break has been full of rest, rejuvenation, and motivation for the last stretch.

#### Event Forms

As this has come to the attention of the council, all event forms need to be sanctioned by the AMS, hence the need for event forms to be sent to me 4+ weeks prior to the event so I can send these to the appropriate people.

#### Office Sign-In

Keep up the good work everyone! There is a green binder in the office which will have sign in sheets and Cogro coffee sheets. PLEASE FILL IT OUT during every office use! Please keep it on the glass L table and leave it open to the sign-in page as a reminder for the next assembly member!

#### Budget 2020

Hopefully this will be the final budget approval.

<https://docs.google.com/document/d/1wrwYqriiCzWQRLx88VyG6drRI18mEsqPu7cWzWqQ9LM/edit?usp=sharing>

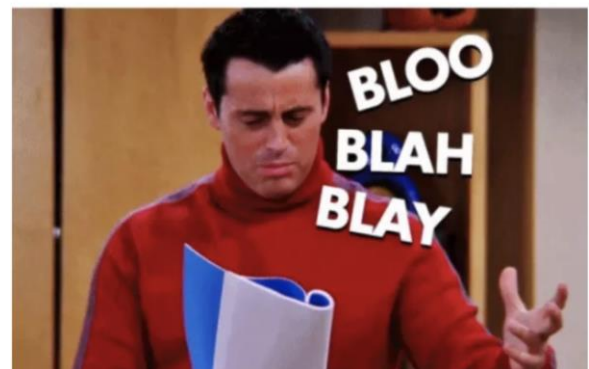
P.S. I was going to choose a meme that suited my humour which is darker, but I think we all need a bit of a lighthearted laugh so here is a light, funny meme for you all J Here is also a link for great laughs: <https://www.buzzfeed.com/jennaguillaume/nurse-memes>

Vincat Scientia Morbos.

All the best,

Jia-Shiuan (Deborah) Wang

#### Pronouncing drug names



**The Vice President, University Affairs**  
**Report to Assembly**  
**Victoria Schoular**  
[vpua@nss.queensu.ca](mailto:vpua@nss.queensu.ca)

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Hi Everyone!

**NOC Hiring**

I was excited to join Jennifer in hiring the new AST NOC for the upcoming orientation week. We had many great applicants and were really excited to see them plan orientation week for the incoming students! We ended up hiring

**March Break Open House**

Alex and I attended a meeting with Barb and Cheryl to discuss the upcoming March Break Open House on March 21<sup>st</sup>. If anyone is interested in volunteering, please contact Barb Bolton.

**AMS Meeting**

Alex and I attended AMS together just before reading week. At this meeting we discussed racism on campus and had some members of the Queen's community come a speak about their concerns to raise awareness.

If you have any questions, please feel free to ask!

Vincat Scientia Morbos,

**Victoria Schoular**

NSS Vice President, University Affairs

## **The Presidential Intern**

### **Report to Assembly**

**Francesca Sestito**

[intern.president@queensu.ca](mailto:intern.president@queensu.ca)

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Hello everyone,

Hope everyone had a great and relaxing reading week! The interns are meeting this week to set up the “Before I Graduate I Want To...” board. We will announce when it is up and ready for people to write on it. It would be super helpful if everyone to encourage their friends to write something as we would like for it to be full for the march break open house! As always, if anyone needs help with running or organizing an event, the interns are always willing to help!

Hope everyone has a great week!

Vincat Scientia Morbos,

**Francesca Sestito**

Presidential Intern 2019

Queen’s Nursing Science Society

Email: [intern.president@nss.queensu.ca](mailto:intern.president@nss.queensu.ca)

Queen’s University

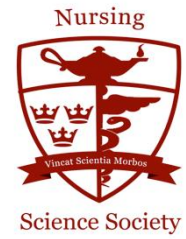
Kingston, Ontario

*Queen's University is situated on traditional Anishinabe and Haudenosaunee Territory.*



**The Vice President, Operations Intern**  
**Report to Assembly**  
**Chelsea Li**  
[intern.vpops@nss.queensu.ca](mailto:intern.vpops@nss.queensu.ca)

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- Attended last ISAT meeting on Feb 3rd

Hope everyone had a great reading week!

Vincat Scientia Morbos,  
**Chelsea Li**  
Queen's Nursing Science Society  
Email: [18csl4@queensu.ca](mailto:18csl4@queensu.ca)  
Queen's University  
Kingston, Ontario

*Queen's University is situated on traditional Haudenosaunee and Anishinaabe territory.*

**The Vice President, University Affairs Intern  
Report to Assembly**

**Yu Xuan (Vivian) Chi**

[intern.vpua@nss.queensu.ca](mailto:intern.vpua@nss.queensu.ca)

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Hope everyone had a good reading week!

The interns will definitely be finishing up the dream board project before the March Break Open House.

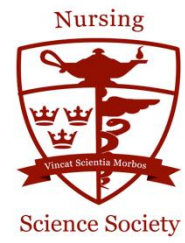
Vincat Scientia Morbos,

**Yu Xuan (Vivian) Chi**

NSS Vice President, University Affairs Intern

**Student Senator**  
**Report to Assembly**  
**Elias Kaplan**  
[senator@nss.queensu.ca](mailto:senator@nss.queensu.ca)

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**Academics and Professional Development Commissioner**  
**Report to Assembly**  
**Byravie Jeyanthikumar**  
[academics@nss.queensu.ca](mailto:academics@nss.queensu.ca)

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Study Buddy sessions were a success with 25 attendees in each session. I had asked the tutors to follow the same structure as the AST 4's with the sessions they held last semester. Slideshows were also posted in the class pages for people who could not attend. I will also be sending the link to the awards nomination form this week in order to get voting started. Lastly, I have a meeting set up with Caitlin (AST 4) to discuss future study sessions.

**Health and Wellness Commissioner**

**Report to Assembly**

**Yoojin Lee**

[17yj15@queensu.ca](mailto:17yj15@queensu.ca)

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## Events Commissioner

### Report to Assembly

**Brianna Hollis**

[events@nss.queensu.ca](mailto:events@nss.queensu.ca)

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Happy Week 7! I hope everyone had a lovely and relaxing reading week. 😊

I am temporarily locked out of my Facebook account so this last week has been a little bit chaotic... If you would like to contact me, I can be reached by email or cell at (613)464-2967.

Here's what I have in the works,

#### Words of Wisdom

- The location is booked for Saturday March 21<sup>st</sup> from 9-12.
- I have two tentative panelists, one pending

#### Mentorship Program

- Mentorship Dinner This Friday at Harper's burger bar
- Mentor Form – I am collecting anonymous feedback from current mentors on their experience and involvement in the program. So far, I have received 3 responses.

#### Textbook Fitness - pending

- We have rescheduled the event to Feb 28<sup>th</sup> from 4:30-5:30pm
- Bring your textbooks!

Thanks!

**Interprofessional Commissioner**

**Report to Assembly**

**Julia Testani**

[interprofessional@nss.queensu.ca](mailto:interprofessional@nss.queensu.ca)

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## Social Issues Commissioner

### Report to Assembly

Jane Jarrett

[social\\_issues@nss.queensu.ca](mailto:social_issues@nss.queensu.ca)

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Hello Everyone!

Mental Health First Aid Training: I would like to personally thank Yoojin, Francesca, Vivian, and Chelsea for their hard work and collaboration on this training. I hope you all enjoyed it and will continue to be resources to students and faculty as student leaders.

Learning Plan Meeting: This Tuesday, I will be meeting with our director to discuss the major gaps in the learning plan process in the School of Nursing as well as the underwhelming number of resources for students and faculty in the clinical setting when placed on a learning plan. Julia and I will be meeting with Cheryl and another faculty member to discuss improvements and a guideline for the learning plan process. Please feel free to meet with me or send an email if you would like to have your story and voice heard in this ongoing discussion.

I hope everyone has a wonderful week!

Thank you so much,

**Jane Jarrett (she/her/hers)**

Social Issues Commissioner

*Queen's University is situated on traditional Haudenosaunee and Anishinaabe territory.*

*Ne Queen's University e'tho nońwe nikanónhsote tsi nońwe ne Haudenasaunee tánon Anishinaabek tehatihsnónhsahere ne óhontsa.*

*Gimaakwe Gchi-gkinoomaagegamig atemagad Naadowe miinwaa Anishinaabe aking*



**CNSA Official and Associate Delegates  
Report to Assembly  
Remi Grnak & Marissa Kuipers**  
[cnsa@nss.queensu.ca](mailto:cnsa@nss.queensu.ca)

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Hello Everyone!

Hope everyone had a great reading week!

**Website:**

- We've been working on putting together the CNSA portion of the website. Will include...
  - o Information on National Nursing Students Week
  - o Information about past and upcoming conferences
  - o Ways students can get involved with the CNSA

**National Conference Report:**

- Almost complete, will be ready to send out to students soon.

**Queens Nursing Appreciation Week 2020:**

- We are going to be planning a few small events during week 11 to help students de-stress similar to last year
  - o Puppy Therapy
  - o Make your own De-stress Kit
  - o Sign in the ARC with treats where you can write: "I love nursing because.../I love nurses Because.../I appreciate nurses because..."

**Remi Grnak**

CNSA Official Delegate

**Marissa Kuipers**

CNSA Associate Delegate

## Head Cape, Nursing Orientation Week

### Report to Assembly

**Jennifer Bean**

[nursingorientation@ams.queensu.ca](mailto:nursingorientation@ams.queensu.ca)

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- Completed event forms over reading week
- Having a “Deans and Designates” meeting on Thursday to discuss inclusivity and accessibility in Orientation Week.
- Have our next bottle drive coming up on March 6th
- Have been working on my presentation for Spring Leader Training at the end of March

**Director of Global Health**

**Report to Assembly**

**Francesca Manalo**

[globalhealthdirector@nss.queensu.ca](mailto:globalhealthdirector@nss.queensu.ca)

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**Year 1 Class President**

**Report to Assembly**

**Liam Murdock**

[president.2023@nss.queensu.ca](mailto:president.2023@nss.queensu.ca)

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**Year 2 Class President**

**Report to Assembly**

**Nathaniel Gumapac**

[17nnpp@queensu.ca](mailto:17nnpp@queensu.ca)

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Hi council,

Hope everybody has had a great reading week! Our class council needs to be reorganized as one of our members has taken medical leave until next year--- need advising on what to do from there, especially regarding finances. We sent out a poll about what events people would like to see in the future.

We also need to re-establish class council hours (probably on a weekend) as our current time does not work out for any of us.

On another front, I have been collaborating with Jane and Alex re: student mental health and would like to see where that goes in the future.

Thank you,  
Nathaniel Gumapac

**Year 3 Class President**

**Report to Assembly**

**Nicole Burgess**

[14nckb@queensu.ca](mailto:14nckb@queensu.ca)

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**Year 4 Class President**

**Report to Assembly**

**Caitriona Buckley**

[caitriona.buckley@queensu.ca](mailto:caitriona.buckley@queensu.ca)

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**AST Year 3 Class President**

**Report to Assembly**

**Amy Edmunds**

**[presidentAST.2021@nss.queensu.ca](mailto:presidentAST.2021@nss.queensu.ca)**

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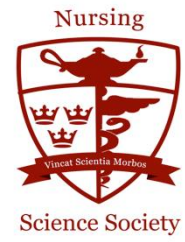
**AST Year 4 Class President**

**Report to Assembly**

**Julia Leader**

[presidentAST.2020@nss.queensu.ca](mailto:presidentAST.2020@nss.queensu.ca)

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# Nursing Science Society

**Date:** February 26th, 2020

**Time:** 7:01 pm

**Minutes Taker (Position):** Chelsea Li (Intern, Vice President of Operations)

**Purpose of Meeting:** NSS Assembly Meeting

**In Attendance:**

- ✓ Alex Troiani (President)
- ✓ Victoria Schoular (Vice President, University Affairs)
- ✓ Deborah Wang (Vice President, Operations)
- Elias Kaplan (Senator)
- ✓ Francesca Sestito (Presidential Intern)
- ✓ Chelsea Li (VPOPs, Intern)
- ✓ Vivian Chi (VPUA, Intern)
- ✓ Michaela Patterson (NSS Assembly Speaker)
- Byravie Jeyanthikumar (Academic & Professional Development Commissioner)
- ✓ Jane Jarrett (Social Issues Commissioner)
- ✓ Yoojin Lee (Health and Wellness Commissioner)
- ✓ Brianna Hollis (Events Commissioner)
- ✓ Julia Testani (Interprofessional Commi
- ssioner)
- Francesca Manalo (Director of Global Health)
- Remi Grnak (CNSA Official Delegate)
- Marissa Kuipers (CNSA Associate Delegate)
- ✓ Jennifer Bean (Head Cape)
- Caitriona Buckley (Class of 2020 Class President)
- Nicole Burgess (Class of 2021 President)
- ✓ Nathaniel Gumapac (Class of 2022 President)
- ✓ Julia Leader (AST 2020 Class President)
- ✓ Proxy (AST 2021 Class President)
- ✓ Liam Murdock (Class of 2023 President)

## Meeting Minutes

7:01 Guest Speaker: HW Commissioner (Yoojin Lee) and Social Issues Commissioner (Jane Jarrett). Presentation about mental health resources.

7:27 Approval of Motion #1-4. Carries.

7:28 Add additional motion to add two more points of discussion for the discussion period.

7:33 President's Report. *Reports*: send reports, no excuses. *Learning Plans*: met with erna and cheryl, planning to make a learning plan guideline with an ad-hoc committee; talked about embedded counsellor, will be advocated for. *CASN Interview*: concerns were heard. *March Break Open House*: need volunteers, send an email to Barb if available to volunteer, 9am-2pm. *Curriculum Meeting*: attending on friday. *QNR*: presented club to a research class; PhD student reached out for collaboration.

7:34 VPOPs Report. *Event Forms*: all event forms need to be sanctioned by AMS or else it can't run, so send your event forms in 4+ weeks in advance. *Office Sign-In*: remember to sign in. *Budget*: will be approved soon.

7:36 VPUA Report. *AST NOC Hiring*: have been hired. *AMS*: attended AMS meeting, discussed racism on campus.

7:37 Presidential Intern Report. *Before I Graduate Poster*: set up in nursing lounge, write something down.

7:38 VPOP Intern Report.

7:39 VPUA Intern Report.

7:39 HW Commissioner Report. *Destress Event*: in the process of planning. *Peer Support Centre*: possible collaboration event. also talked

about a possible training on how to adapt a peer support system within nursing. *Instagram Feedback*: lots of feedback about having a peer support program for nursing only, also requesting for more group study sessions.

7:43 Academics Report. *Study Buddies*: very successful, 25 attendees at each session; setting up a meeting with Year 4 CC to plan their study sessions. *Award Nomination Forms*: will be sending out form this week to get voting started.

7:43 Events Commissioner Report. *Word of Wisdom*: march 21st, 9am-12pm, 2 tentative panelists, cheryl is contacting alumni for the panel. *Mentorship Program*: dinner this friday, 6pm; also opened up feedback form for the mentorship program but have only received 3 responses so far. *Textbook Fitness*: rescheduled for february 28, 4:30pm-5:30pm.

7:45 Interprofessional Report. *Learning Plans*: met with cheryl again with social issues commissioner this time. *Health Science Orientation Committee*: met with a health science representative to discuss both our processes for orientation week, they had 50 applicants, 35 hired, their interview process was less performative than nursing.

7:54 Social Issues Report. *Learning Plans*: met with cheryl along with interprofessional commissioner.

7:54 CNSA AD/OD Report. *Website*: working on putting together a CNSA page on the NSS website, will have info on how to get involved with CNSA, National Nursing Students Week, and conferences. *National Conference Report*: almost complete, will be ready to send out to students soon. *Nursing Appreciation Week 2020*: will be during week 11, will have puppy therapy, distress kits, 'why I love nursing' sign in the ARC.

7:59 Head Cape Report. *Event Forms*: completed over reading week. *Deans & Designates Meeting*: was cancelled because there weren't enough attendees, was supposed to talk about inclusivity and accessibility in orientation week. *Bottle Drive*: coming up next weekend on march 6th *Spring Leadership Training*: currently making a powerpoint for it.

8:00 Year 1 CC Report. *Bank Account*: finally been figured out and activated. *Tie-Dye Event*: friday march 13th, will be sending event forms for this soon. *Nursing-Eng Skating Event*: this friday. *LGBTQ in Curriculum*: doesn't exist in nursing faculty, will be making a powerpoint about this issue and discussing this with cheryl. *Merchandise*: form currently open for orders.

8:05 Year 2 CC Report. *Class Council*: one member has taken medical leave and will wait for elections to hire a new member. *Event Poll*: potentially wine night. *Office Hours*: must re-establish office hours as our current ones do not work for us.

7:41 Year 3 CC Report.

7:42 Year 4 CC Report.

8:07 Year 3 AST Report. *Semi-formal*: semiformal tickets are selling, but it's on the same day as the Year 4 formal and a day before the AST 4 formal, sold 42 tickets so far. *Mechandise*: have already sent in order. *Yoga & Brunch Event*: already set up for AST Year 3s.

8:09 Year 4 AST Report. *AST Treats*: confirmed for AST Year 3 on march 3rd 10am, trying to figure out date for AST Year 4s. *Jacket Bars*: all orders are in, emails will be sent out to people who ordered, pickup date is TBD, \$15/bar. *Nominations*: valedictorian nomination forms have been sent out. *Graduation/Pinning*: still need to confirm the date. *Formal*: recruiting volunteers for sign-in desk/decorations for the

formal, \$65/person and everyone can bring a plus one, NSS money will be going for people with financial difficulties. *Trivia Night*: march 24th at the alibi, for AST Year 3s and 4s, event form must be filled out, \$10/ticket, one beverage included.

8:15 Question Period. President: I was interviewed by Queen's Journal- they did a section on Queen's Nursing students' mental health. I said clinical was a big stress for nursing students and the SON said we had remedial to remedy this but they had just taken out the first clinical remedial this year. Year 3 AST: on a different note, is NSS ratified, because AST Year 3 wants to run a bakesale, but AMS says we can't because NSS isn't an officially ratified council so they said we weren't allowed to. President: go to the ams constitution to sort this out.

8:19 New Business. Addition and approval of Motions #3 and #4.

8:20 Discussion Period. Year 1 CC: bank account has finally been finalized for year 1. a lot of the class presidents have different types of bank accounts (business, personal etc), should there be a standardized type of account for all the years? also, can different classes have different bank branches? President: all year presidents should have a sit-down talk and it should be standardized, yes. we should add it into the yearly transition manuals. Year 2 CC: how did the year 3 class open their bank account? Year 3 AST CC: we opened a student account. Year 2 CC: we have a business account but we should probably switch to a student account because as a business account you have to pay extra fees, and class council isn't really supposed to be a business. Year 1 CC: is there someone supposed to be in charge of the NSS office maintenance? the rolling chair and the glass desk takes up a lot of space, so could we potentially remove it and add a filing cabinet in

there instead? the printer is broken and the ink bought for it didn't fit. President: called queens fix-it to fix our moldy ceiling, and our vacuum cleaner is also broken. for printers, just use PNCC for now. for office supplies, that sounds like a great intern project. interns, we'll give you a budget and you can go buy office supplies, a printer, and ink etc. Year 1 CC: when I was cleaning the cupboards, there's a lot of junk in there. we should either give them out or throw them out. Presidential Intern: so we're going shopping for office supplies? VPOP: office is under my jurisdiction, so if you come to me I can give you a more concrete budget. Event: might want to talk to people with offices in that area, they might have cabinets they might not use that you can buy from them.

8:34 Motion to adjourn. Moved by VPOP, seconded by Year 4 AST CC.