

Nursing



Science Society

– Assembly Meeting –

Wednesday, January 8th, 2020

7:00 pm - Rm 108 SON



Nursing Science Society

Agenda

1. **Motion #1** – Approval of the Agenda of the meeting of January 8th, 2019
2. **Motion #2** – Approval of the Minutes of the meeting of November 20th, 2019
3. **Motion #3** – Approval of Michaela Patterson as Assembly Speaker
4. Speaker's Business
5. Guest Speakers
 - a. None
6. President's Report: President Alex Troiani
7. Welcome Back Package
8. Statements by Members
 - a. No reports this week, review Goal Plans
9. Question Period
10. New Business/Old Business
 - a. Motion #3
 - b. Appointing NSS Senator (Special Assembly)
11. Discussion Period
 - a. How can we improve communication with the NSS team and with Nursing students
 - b. Potential guest speakers?
12. Speakers Closing
13. Adjourn



Nursing Science Society

Motion Sheet

Motion #1 – *That NSS Assembly Approve the Agenda of the meeting of January 8th, 2020.*

Moved By: Alex Troiani

Seconded By: Deborah Wang

Motion #2 – *That NSS Assembly Approve the Minutes of the meeting of November 20th, 2020.*

Moved By: Alex Troiani

Seconded By: Deborah Wang

Motion #3 – *That NSS Assembly ratifies Michaela Patterson as NSS Assembly Speaker.*

Moved By: Alex Troiani

Seconded By: Deborah Wang

President
Report to Assembly
Alex Troiani
senator@nss.queensu.ca



Greetings Assembly,

Welcome back! I'm looking forward towards all of the great plans and ideas the NSS has for the upcoming year!

Our three goals as a council for the year;

1. Please attend all of the meetings, submit reports, send proxys
2. Show initiative – do things in order to expand your role
3. **A GOAL WITHOUT A DEADLINE IS JUST A DREAM – MAKE DEADLINES**

Bank Issues

Unfortunately, we were unable to switch the signing power from Julia to me at the bank. For this term, ony Deborah and Victoria have the authority to write cheques.

FHS Dean Search Committee

I am a student representative for the FHS Dean Search Committee. We have interviews scheduled for January 8th and January 9th. I will provide updates regarding the search.

Erna Meeting

I met with Erna in early December. We discussed several things;

- How to improve communication amongst students and faculty
- Student choice initiative
- Orientation week
- QNRC

NSS Council 2020 Facebook Group

I created this group for communication. If you are not in the group please let me know (I know I don't have everyone right now).

Goal Plans

I would appreciate if we could go around the room and everyone can touch on their goal plans for the upcoming year as this will give me a chance to stay updated. I'm sorry that I wasn't able to meet with everyone before the winter break. I sent out a few emails to a select few people regarding ideas I had. If you did not get back to me, please do so. I would like to schedule meetings with the commissioners to go over their plans in further detail.

Special Assembly

Section 1.05.1 of the NSS constitution states that the AMS constitution takes precedence over the NSS constitution. In this case, there is a gap in the NSS constitution and Election policy with regards to when there is no candidates nominated for the executive team. Thus, the NSS will defer to the AMS hiring policy in order to address our senator position.

The following in the AMS Hiring Policy

1. General

1. **Any rules or guidelines outlined in this section shall supersede Assembly Rules of Order for the purposes of a Special Assembly to appoint the AMS Executive.**
2. AMS Assembly reserves the right to appoint the AMS Executive if and only if one of the following circumstances arises:
 - i. Only one team satisfies the nomination requirements but withdraws their candidacy after validation by Assembly but before the voting days;
 - ii. **No team has presented their candidacy, even after the validation period has been extended by the Elections Team.**
3. The President shall call a special session of Assembly immediately once the criteria in (b) are met. Such special session of Assembly shall generally take place on a weekend.

The Assembly Speaker shall preside over the Special Assembly. In the event that the Assembly Speaker is a candidate, the Secretary shall assume the role of Acting Speaker.

4. The Special Assembly shall adjourn at a point no later than six (6) hours after the time when it was scheduled to begin, unless a motion to extend by thirty (30) minutes is passed by a 2/3 majority at each thirty (30) minute interval up to a maximum of five (5) intervals.
 - i. Breaks for lunch and/or dinner shall not be included in the total time.

2. Notice of Candidacy

1. Candidates for AMS Executive may submit their candidacy as a team of three or as individuals. Assembly shall attempt to appoint a team of three prior to appointing individuals to the Executive.
2. Candidates shall notify the Secretary no later than 48 hours prior to the scheduled

start time of the Special Assembly. The names of candidates shall be made publically available immediately after the 48 hour deadline has passed. The procedure for such process is outlined in AMS Executive Appointment Procedures.

3. Rules and Order of Debate

1. The Assembly Agenda shall be amended from the regular consent Agenda to only include the following:

- i. Approval of the Agenda**
- ii. Speaker's Business**
- iii. Appointment of the Executive**
 - 1. Confirmation of Teams and Individuals**
 - 2. Opening Presentations by Teams**
 - 3. Individual Team Questioning**
 - 4. All Team's Debate**
 - 5. Closing Statements**
 - 6. Assembly Discussion**
 - 7. Final Vote**
 - 8. Adjournment**

2. CONFIRMATION OF TEAMS AND INDIVIDUALS

i. The Speaker shall announce all teams and individuals that have announced

their candidacy and have been confirmed eligible by the Secretary. c. OPENING PRESENTATIONS BY TEAMS

i. Each team shall be permitted ten (10) minutes for an opening presentation to elaborate upon:

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1. Who they are
2. Why they are interested in running, and
3. Their vision for the AMS and the student body

4. INDIVIDUAL TEAM QUESTIONING

i. Each individual team shall be subject to a thirty (30) minute questioning

period by Assembly and members of the gallery. This period may be extended in ten (10) minute intervals by two-thirds (2/3) majority vote of Assembly.

ii. Only the candidates being questioned shall remain in the room during this period.

- iii. If four (4) or more teams stand for appointment as AMS Executive, one or more teams may be removed from further considering after the conclusion of team questioning.
 - 1. The Speaker shall put the question: "That AMS Assembly remove Team XXX from further consideration" for each team.
 - 2. A two-thirds (2/3) majority shall be required to pass the motion and remove a team from further contention.
 - 3. In the event that fewer than two (2) teams remain after the vote, the teams with the two teams with the fewest "No" votes shall proceed to the debate.
 - 4. The vote shall be conducted as a heads-down vote with no candidates in the room.
5. ALL TEAM'S DEBATE
- i. Teams that advance from the Team Questioning period shall participate in a debate, not to exceed ninety (90) minutes.
 - ii. Students-at-large shall be permitted to electronically submit questions to be asked of all teams. Such questions may be kept anonymous at the discretion of the Speaker.
 - iii. Rules of procedure for the debate shall be specified in the AMS Procedures for Appointment of the Executive

6. CLOSING STATEMENT

- i. Each team shall have five (5) minutes to present a closing statement. g. ASSEMBLY DISCUSSION
- i. This period shall be conducted in Committee of the Whole and shall follow any and all guidelines for debate stated in AMS Assembly Policy Part E, Section 1, Subsection 2.1
- h. In the event that no team was appointed by Assembly, the process may be repeated at the discretion of Assembly prior to voting on each individual position.

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4. Ballots

- 1. In the event that only one team is present on the final ballot, they shall be appointed by a two-thirds (2/3) majority, heads-down vote of Assembly.

2. In the event that two teams are present for the final ballot, a team shall be appointed by a simple majority heads-down vote of Assembly.
 - i. Assembly shall also have the opportunity to vote for none of the above.
 - ii. In the event that the votes for none of the above are greater than the votes for one team, Assembly shall proceed to appoint individuals to the three executive positions.

3. In the event that three or more teams are present for the final ballot, a ranked-ballot shall be administered through the Simply Voting system.
 - i. The method of tabulation for this ballot shall be Single Transferrable Vote.
 - ii. In the event that two teams receive the same number of first and second place votes, the Chief Electoral Officer shall have the deciding vote.

1. Such tiebreaking ballot shall be cast in a separate envelope prior to

the commencement of the voting process.

iii. The votes of each Assembly member, and the final round of tabulations,

shall be published in the minutes.



Nursing Science Society

Date: January 8, 2020

Time: 7:07pm

Minutes Taker (Position): Chelsea Li (Intern, Vice President of Operations), Deborah Wang (Vice President of Operations)

Purpose of Meeting: NSS Assembly Meeting

In Attendance:

- ✓ Alex Troiani (President)
- ✓ Victoria Schoular (Vice President, University Affairs)
- ✓ Deborah Wang (Vice President, Operations)
- ✓ Elias Kaplan (Senator)
- ✓ Francesca Sestito (Presidential Intern)
- ✓ Chelsea Li (VPOPs, Intern)
- ✓ Vivian Chi (VPUA, Intern)
- ✓ Michaela Patterson (NSS Assembly Speaker)
- Byravie Jeyanthikumar (Academic & Professional Development Commissioner)
- ✓ Jane Jarrett (Social Issues Commissioner)
- ✓ Yoojin Lee (Health and Wellness Commissioner)
- ✓ Brianna Hollis (Events Commissioner)
- ✓ Julia Testani (Interprofessional Commi
- ssioner)
- ✓ Francesca Manalo (Director of Global Health)
- ✓ Remi Grnak (CNSA Official Delegate)
- ✓ Marissa Kuipers (CNSA Associate Delegate)
- ✓ Jennifer Bean (Head Cape)
- Caitriona Buckley (Class of 2020 Class President)
- ✓ Nicole Burgess (Class of 2021 President)
- ✓ Nathaniel Gumapac (Class of 2022 President)
- ✓ Julia Leader (AST 2020 Class President)
- ✓ Amy Edmunds (AST 2021 Class President)
- ✓ Liam Murdock (Class of 2023 President)

Meeting Minutes

7:07 Approval of Motion #1-5. Carries.

7:10 President's Report. *Year Goals:* attend all meetings, send reports on time, send proxys, show initiative. *Banking Issues:* president doesn't have cheque signing power, go to vpop or vpuu for cheques. CNSA cheque for CNSA official delegate. *FHS Committee:* first round of interviews. *Meeting with Erna:* discussed how to improve faculty-student communication. trying to get into student OnQ notifications. *Orientation Week:* thinking of changing up cape interview. *NSS 2020 Facebook group:* master timetable posted.

7:16 Events Commissioner Report. *Year Goals:* wants to have a NSS events calendar, perhaps use the one in the nss lounge. *VPOP Intern:* we already have on the nss website, will be set up this year. *Event Goals:* trivia night with premeds, will collaborate with interprofessional commissioner. mentorship program for the class of 2024, clinical mentorships also in the making, president will talk to cheryl pulling about it. phone box disconnect event for study time around midterm season. have a nursing formal for next year, committee should be formed in march. Trying to have the words of wisdom panel this year.

7:22 Presidential Intern Report. *Year Project:* presidential intern will talk with allison about contacting alumni.

7:24 CNSA OD & AD Report. *National Conference:* happening in montreal in two weeks, many updates to come. *Semester Goals:* have another appreciation week, smaller than national nursing students week. *Funding:* No plans as of now for the money given by CNSA.

7:26 Social Issues Report. *Event Goals:* have many events focusing on mental health. aims to

have a safetalk and mental health training for nss council by the end of january or in march. have another nss destressing event like first semester but include more events in it like facemasks etc. *Year Goals:* have town hall style meetings.

7:29 Director of Global Health Report. *Event Goals:* have the collaborative nurse speaker event, last year had a nurse from up north to come and speak. have a collaboration with kingston street health clinic event.

7:31 President asked about fundraising from each class council. *Year 3 CC President:* Orientation week uniform orders already done. *Year 2 CC President:* Stethoscopes, and merch orders. *Year 1 CC President:* Second semester merch, potentially St. Patty's merch. *AST Year 3 CC President:* currently still planning. *AST Year 4 CC President:* potentially selling bars of nss positions, discussed nursing bar options and will go to quicksew to get quote.

7:38 President asked for CC President concerns. *AST Year 4 CC President:* for nursing speaker event next monday a new speaker is needed. will be in Botterell B143, \$10 admission. Finances and lunch discussed. *Year 2 CC President:* discussed about how to sell and disseminate scrubs and stethoscopes.

7:39 Head Cape Report. *Event Changes:* boat cruise vs beach day. seems as if beach day is not as viable due to lack of accessible busses. *Fundraisers:* first bottle drive coming up this weekend.

7:41 Interprofessional Report. *Position Role:* take academic stance, is connected with IP committee. *Events:* january 27th event will be liaison between nursing and other committees as providing resources or people to connect. *Learning plans:* will look into developing and improving learning plans. CNSA delegates

proposed to discuss learning plans during National Conference to understand other universities' structure. *Cape Interviews*: work with Head Cape to restructure cape interviews.

7:47 Health and Wellness Report. *Semester Events*: proposed a Humans of Queens Nursing page. wants to utilize Queens NSS instagram more.

7:49 Question Period. *Events Commissioner*: So for the NSS calendar will the interns take care of it? *VPOPs Intern*: Yes. *AST Year 4 CC President*: Is Events Commissioner taking over Study Buddies? *Events Commissioner*: Yes, just direct all questions to me.

7:51 New business. Motions #3-5. *Year 1 CC President*: what's your favorite book? *Health and Wellness*: Forrest Gump. *President*: why did you join the NSS? *Social Issues*: expand horizons as she is already the nursing LLC don. *NSS Speaker*: loves the committee, first time feeling truly involved. *Health and Wellness*: wanted to be more involved in nursing, as she was a cape this year. *Events*: what's your new year's resolution? *Health and Wellness*: don't believe in them. *NSS Speaker*: liter of water a day. *Social Issues*: stay on top of things, stay organized. Voted for motions #3-5 and all carries.

7:57 Special Assembly. *President*: last semester no one applied to be Senator but Elias has volunteered as candidate. according to the NSS Constitution, AMS takes precedence over NSS in regards when no person applies to the Senator and reason for why Elias can be appointed. president will nominate Elias. will discuss who he is, why he is running, and his vision for this position. *Elias*: wants to work with everyone and make future of Queens and NSS 'great'. desires to integrate self further in the nursing community. Vote of Confidence taken by the council members. Carries.

8:00 Discussion Period. *VPOP*: fill in office hours for everyone. closed means your use only, open means everyone from nursing can drop by. for events, fill out an event form 4 weeks prior to event and send them to me. *President*: did you book the office for friday at 11:30am? *VPOP*: yes. *President*: when sending emails to me, send them to the president email, not the senator email. have a correct email etiquette, have a heading, correct signature, and include the land acknowledgement. when sending reports, send them to VPUA and VPUA intern, include all the things you've been working on, due every Saturday at 5pm, make sure you submit as a Word document. *President*: Does everyone know what committees they're sitting on? class presidents sit on SONAC, VPOP and VPOP intern sit on IT committee, interprofessional commissioner sits on IP committee. *VPOP*: there is a CoGro card in the office, just write how much is left in the card, also write your name on the receipt. *AST Year 4 CC President*: CoGro card got used up and thrown out. *IP*: for events calendar, with google calendar, is it accessible for everyone or just for NSS? *VPOP*: there is a link on the NSS website, and it is accessible for everyone. *IP*: to make it more accessible, perhaps put the link on the NSS facebook page. *Year 1 CC President*: wants to have a pronoun and gender training for first years but want to expand it to the other nursing years and the faculty. *Social Issues*: can connect you someone. for faculty, it's more doable but for classes, maybe have dons include it in their training. *Year 3 CC President*: wants to sell water bottles just for third year class to fundraise.

Improving communication. *President*: better ideas for communication? *Social Issues*: remind app. Text / email to ~1000 people. *Year 3 CC President*: not running anymore. *Speaker*: for remind, she can use for text, however, if you are not with Bell or Telus then you must have full

app. *Consensus*: hard to use. *Social Issues*: noticed that FB is going out of date, perhaps utilize different platform. *Year 3 CC President*: emails are always seen. *VPUA*: does everyone read the newsletter? *General Consensus*: no. *Social Issues*: twitter? Enough twitter users and potentially have a social media commissioner who branches to all forms. *VPUA Intern*: wants everyone's preferred email to send agenda to. *President*: can we have a master email list for NSS? *Year 1 CC President*: on FB got a forum with classes' emails received voluntarily using a google form. Can copy spreadsheet emails into email. *President*: will look into having a mailing list. *AST Year 3 CC President*: can make mailing list on OnQ. *Year 1 CC President*: you can do it on FB using a google form to gather everyone's emails. *AST Year 4 CC President*: wants to fill in office hours first due to limited availability. *Result*: OnQ and email list.

Potential guest speakers. AST Year 4 CC President: Tilda, ICU nurse who worked in Toronto and spoke about her experiences. now works with reviewing team with NCLEX and is also a best-selling author. very willing to speak. *President*: Erna or QNRC. Requested IP to search for a speaker. *AST Year 3 CC President*: SHRC? *Year 1 CC President*: Tim who does Indigenous medicine. *Social Issues*: Jane Mow, an executive for Equip. an educator for misgendering and issues in health care. *Events*: Sheila who discusses environmental changes and impacts on health care. *President*: if people could reach out to those people to get their availability in advance, that'd be great.

8:30 Further questions. *Year 1 CC President*. questioned whether we can do raffles, 50/50 draw, or 'chance' events. *Social Issues*: must be sanctioned by OLG.

8:31 Motion to adjourn. Moved by President and seconded by AST Year 4 CC President.