

– Assembly Meeting –

Wednesday, October 24th, 2018

7:00 pm - McLaughlin Hall



Nursing Science Society

Agenda

1. **Motion #1** – Approval of the Minutes of the meeting of October 10th, 2018
2. **Motion #2** – Approval of the Agenda of the meeting of October 24th, 2018
3. Speaker's Business
4. Guest Speakers
 - a. Dr. Cheryl Pulling, Undergraduate Director of the School of Nursing
5. President's Report: President Julia Kruizinga
6. Vice President's Report
 - a. Vice President, Operations: Alexandra Sobczak
 - b. Vice President, University Affairs: Caroline Frankfurter
7. Statements by Members
8. Question Period
9. Business Arising from the Minutes
10. New Business
11. Old Business
12. Discussion Period
 - a. Fall Term Break Review
13. Closed Session
14. Speakers Closing
15. Adjourn



Nursing Science Society

Motion Sheet

Motion #1 – *That NSS Assembly Approve the Assembly Minutes of October 10th, 2018.*

Moved By: Caroline Frankfurter **Seconded By:** Julia Kruizinga

Motion #2 – *That NSS Assembly Approve the Agenda of October 24th, 2018.*

Moved By: Caroline Frankfurter **Seconded By:** Julia Kruizinga

Motion #3 – *That NSS Assembly Approve the Changes to the Hiring Policy*

Moved By: Alex Troiani **Seconded By:** Julia Kruizinga

The President of the Nursing Science Society

Report to Assembly

Julia Kruizinga

president@nss.queensu.ca



Hello Lovely Assembly,

With this term drawing nearer and nearer, I'd like to extend my sincerest gratitude in being able to work alongside all of you and serve our nursing population together. It truly has been a wonderful experience getting to learn from each of you and be challenged in so many ways. You are all such an important part of the NSS and as I was reminded this week, the sum of our parts is much greater than what we can accomplish individually. As many of you are finishing up your terms, please keep in mind to work on your transition manuals that will need to be submitted prior to your term finishing. Please always feel free to reach out to myself or the other executive team members for any questions/comments/concerns you may have, we're always happy to meet with you and chat.

Without further adieu, here's what else I have to say about some important topics:

Alma Mater Society Assembly Wallace Hall – October 18th, 2018

Lots of things happening in the AMS and University realm. With the legalization of marijuana, please see the Universities official policy regarding use on campus:

<https://www.queensu.ca/secretariat/policies/cannabis?fbclid=IwAR1ojox2iqvILsGD6zZlvguVYtEgyCg-zNXV7uoYcQI4YmIyWQeLGHpqzaE> to stay informed.

We had guest speakers from United Way and the JDUC architects attend our meeting. The JDUC architects led us in a brainstorming session of what the vision of the JDUC could be and we're very excited with the ideas brought forth around accessibility, inclusivity, student identity, sustainability and innovation. There will be a town hall meeting open to all students and I encourage you to bring ideas there and participate in discussion.

Additionally clubs were ratified and all clubs seeking to be on the upcoming referendum for opt-out fee increases were approved.

FHS Dodgeball Tournament

Huge success! We had over 85 participants from Medicine, Rehabilitation and Nursing. Thank you to all those who made this night a success and for all to the referees and fellow organizers!! Photos are to be posted soon from our amazing FHS social media team. Congratulations to the winning two teams tied for first and all those who participated.

First Year Interns

The first year interns have been hard at work with their project. We look forward to hearing more from them with regards to updates on their budget proposal and video outline! They are

each showing tremendous initiative and involvement to the NSS, and we couldn't be happier with their progress.

Mentorship Reveal Night: October 17th, 2018

Thank you to Megan for co-hosting this event with me. Happy to report we have 17 lovely pairs set up for this semester, some of which met this week in person and others have been contacted on behalf of our office. We're excited to hear progress from our upper year mentors and hopefully plan another event later in the semester. Thank you for those who contacted me and helped fill up all the mentor positions, I so appreciate your enthusiasm!

Words of Wisdom: October 19th, 2018

Thank you to our lovely alumni and Megan who organized this event. Great turnouts and wonderful advice provided by our alumni. We so appreciate their efforts coming back and sharing their wisdom. To be circulated shortly to fourth years on behalf of alumni: NCLEX/Licensure/Life after graduation booklet.

Class Meetings

I have met with both our new class councils since their election. We went through orientation, goals for the year, NSS related topics and answered questions. Both classes are in good shape for the upcoming year and I'm looking forward to working with these councils and helping to make their transition as smooth as possible.

SONAC

Business as usual. Annual reports were submitted from each committee within the School of Nursing and were accepted. Thank you again to the work of our council members who sit on committees within the School of Nursing and their dedication to serving the needs of these various committees, particularly on the Awards, Curriculum and Academic and Progress Committees.

Orientation Week

I met with the AMS VP University Affairs to discuss Orientation week and ways for improvement in the internal workings. There have been identifiable concerns with the processes, disjointedness of the two streams, communication and restructuring with the addition of the Fall term break that need further examination. I will be working on recommendations as well as communicating this in my transition manual for further evaluation.

Vincat Scientia Morbos!

Respectfully Submitted,

Julia Kruizinga

The Vice President, Operations

Report to Assembly

Alexandra Sobczak

vpops@nss.queensu.ca



The Vice President, University Affairs

Report to Assembly

Caroline Frankfurter

vpua@nss.queensu.ca



Hello,

Hello all, and happy midterm season! We hope you have all had a great two weeks, and had a fun time this past homecoming. Here are a few short updates from my week:

1. Ams Assembly:

This past Thursday, we had an amazing time meeting the future architects for the redevelopment of JDUC. Many brilliant and innovative ideas are shared, and we are excited to see how this project will develop as we progress. If you have any supplemental ideas you would like to be included for the redevelopment, please do not hesitate to share them with myself or Julia.

2. Master's Student Study:

If there are any fourth years who are interested in participating in a research study regarding Resuscitation Labs from 492, please see my post in our facebook group to become involved.

3. March Break Open House:

March Break Open House is slowly coming our way! If you have signed up to volunteer, a big thank you! If you missed out on the opportunity of volunteering and have an hour or two to spare, the NSS will be holding a session as part of the tours and if you would like to talk about any of your experiences regarding your involvement with NSS, please do not hesitate to contact me.

4. NSS Exec Applications:

Woo! What an exciting time ahead! NSS Exec Applications have officially been released and are due on November 1st, 2018 at 5pm. If you are interested or know anyone who would be well

suited for the position, we highly encourage applications! This has been my favourite memory of Queen's thus far, and I would not miss it for the world.

5. NSS Headshots:

Just wanted to say you all looked GREAT in the headshots, and I think it will be a great idea henceforth to hold headshots in the second "fake week of summer" each year.

6. Homecoming:

We all hope you had a wonderful time this past homecoming, especially connecting with Nursing alumni. The "Words of Wisdom" event was extremely informative, and we hope you all enjoyed your time!

The Presidential Intern

Report to Assembly

Jenna LeGrow

intern.president@queensu.ca



Here is my report for this week,

- During our office hours the past two weeks, the interns and I created an outline for the video. We went through each year of Nursing and planned proposed shots, including estimated time spent on each shot. We are really excited to start filming!
- We are meeting with Oliver on Friday October 19th to go over the script for the film.
- This will allow us to finalize shots with him, talk about music for the video and finalize filming dates.
- On Wednesday October 24th I am making an announcement during our philosophy class with all of the first-year nurses, and AST nurses, about needing people to be featured in the video. By this time, we will have the filming dates finalized and I will be able to let the class know this information. I will also talk about incentives for being in the video.
- Moving forward, I will make a post in the NSS Council Facebook group, and would ask if someone from each year reposts the message in their respective class groups in order to spread the message to get one nursing student from each year to be featured and a couple to be in the background. Or, if someone from NSS is interested in being in the film themselves then you can have first priority!
- I have updated the budget proposal, adding in estimated costs of incentives for students who are features. We do not yet know exactly what the incentives will look like, so any ideas are welcome.
- After filming dates are finalized I will be contacting Cheryl to talk to her about possibly being allowed to film a first year “mock interview” shot in the CEC.

- I will also need to contact someone from the sim lab to ask about confidentiality and filming, so if anyone knows the name of who I should speak to please let me know.

Vincat Scientia Morbos,

Jenna LeGrow

Presidential Intern

The Vice President, Operations Intern

Report to Assembly

Azra Jeraj

intern.vpops@nss.queensu.ca



Hi Everyone!

Hope you've all had a good week so far, and that your midterms are treating you well. Here is my report:

Budget Proposal

Last week, Jenna, Nathaniel and I finalized our budget proposal. We are projecting a maximum total cost of \$500.00. The full details of our budget are as follows:

Expenses	Budget	Comments
Filming/Video Editing	\$350.00	\$100/min of final video product
Song Licensing	\$30.00	At Oliver's request
Student Incentive	\$50.00	An incentive for being in the video
Food	\$50.00	Food required to be in some shots (ex. Cogro, Tim's)
Miscellaneous Fund	\$20.00	May include props
Total	\$500.00	

Filming

During our meeting on Friday, my fellow interns and I met with Oliver to discuss the layout of the video concerning shots, location and a filming schedule. Oliver and I then met on Saturday during the Nursing Alumni Reunion. The weather was on our side, and we got plenty of material to work with!

ISAT-SAC Representative

For the past several years, Alexandra has been the NSS representative for the Information Services and Technology Student Advisory Committee. She is unable to

continue in this position as a result of her course schedule. I have taken up her position and attended the first meeting last Monday. It was incredibly informative and provided a platform for students to express their concerns. If you have any feedback that you would like me to communicate at the next meeting, please let me know.

Thank you,

Azra Jeraj

The Vice President, University Affairs Intern
Report to Assembly
Nathaniel Gumapac
intern.vpua@nss.queensu.ca



Hello all,

These past two weeks we met up twice, once to brainstorm ideas for our video, then again to discuss it with the person carrying out our vision.

Here is a link to our current shot planning document: If you know anybody who can help (or if you'd like to personally help), that would be grand!

<https://docs.google.com/document/d/1HZDf2nnzBlZtmEo6fC-Wvdk2s319Vxc-vrTIl63xTU4/edit?usp=sharing>

We also finalized our budget. Azra has included it in her report.

Student Senator

Report to Assembly

Alex Troiani

senator@nss.queensu.ca



Greetings Assembly,

Voting Members

- Who is a voting member?????

Committees

- This past week I attend both a SCSSA meeting as well as an NAMSC meeting

Hiring Policy

- Equity hiring office reviewed our hiring policy
- We want to make sure that the hiring policy is up to date before we hire Head Cape, NOC, Commissioners and Capes
- Overview of changes
 - o Guiding principle now includes the Accessibility for Ontarians with Disabilities Act
 - o With regards to timelines, the Equity Office encourage us to extend the dates. While I appreciate this feedback, it's tough for us to have postings for an extended period of time, so in most cases I kept the original timeline and added that NSS members shall intend to add more time to the postings to the point of undue hardship
 - o Diverse methods of recruitment
 - o At least one member on the hiring team shall have employment equity training
 - o Interview question about diversity and inclusion. I put some examples of possible questions in the hiring manual for future hiring teams
 - o Removed the section where there is a head of the hiring team – not how the hiring process actually works because it is a collective effort

Constitution Update

- Once a decision is made on the hiring policy, I will print out all the documents to ensure that we have hard copies available in the office. The constitution is updated on the website

Best Regards,
Alex Troiani

**Academics and Professional Development Commissioner
Report to Assembly**

Jessalynn Leitch

academics@nss.queensu.ca



Health and Wellness Commissioner

Report to Assembly

Jessica Almeida

healthandwellness@nss.queensu.ca



Social Issues Commissioner

Report to Assembly

Jessica Kotstopolous

social_issues@nss.queensu.ca



- Will post a poll tonight on the different equity based trainings to see which are preferred as well as the dates that would work for the most amount of members and I would like to confirm that we would like to participate in 2 events on the same day.
- Have been included in the equity caucus, and we have not yet set a date and time for our bi-weekly meetings but when we do I will include that in my new report
 - The upcoming weeks I would like to get in contact with AMS Food Banks to discuss our Dodgeball tournament for after reading week.

Events Commissioner
Report to Assembly
Megan Venables
events@nss.queensu.ca



Hope everyone had a memorable and safe hoco!!

Mentorship program

On Wednesday, we hosted a mentorship reveal night to officially launch the program! We were able to pair up 17 first years to upper years. We are very excited for this program, and will give updates throughout the year.

Words of wisdom

On Friday, we had the words of wisdom event. We had a great turnout and the event was very successful! Unfortunately I was unable to attend the first session, but the second session had a large panel of new grad students with lots of advice for the current nursing students. If you were unable to make it out to the event, make sure to watch for it next year!

CNSA Official and Associate Delegates

Report to Assembly

Amy Rowe & Remi Grnak

cnsa@nss.queensu.ca



Hi everyone!

CNSA membership form:

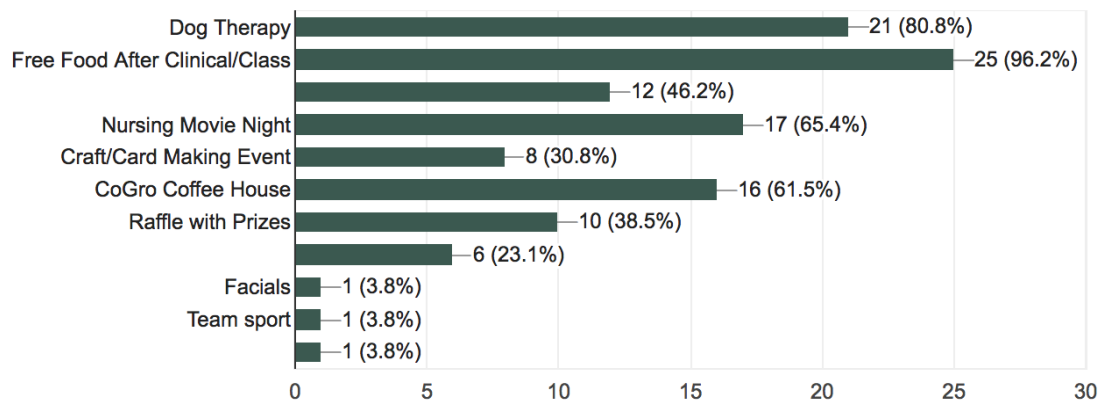
- Got student numbers from Cheryl
- Due Dec 1st

National Nursing student week:

- November 19th - 23rd
- Theme: "Strength in Solidarity: Advocating for Safe Learning Environments" #NNSW 2018 #Strongertogether
- Highlighting research on lateral violence, vertical violence, and bullying as well as the annual theme of student self-care
- Sent out survey to get student input on events they want & times that work for them (results were mostly the weekend and evenings)
- Very excited to start brainstorming and planning events based on what the people actually want

National Nursing Student's Week is coming up on week 11!!! What events would you be interested in? (check all that apply)

26 responses



Survey for Queen's Nursing Student's:

-we asked students to fill out a survey on Google Forms, one question asked what major issue affected them...

Major Highlighted Problems

- A. Mental Health/Stress/Self care x8 (mental health resources)
- B. Workload/Transition from first year x5
- C. Unfair Clinical Grading x1
- D. More events between ASTs and 2/3rd year nursing students rather than first years- because those are the people that we majority have classes with throughout our program
- E. The divide between AST and the four year stream
- F. Getting to know other nurses!
- G. Diversity, inclusivity
- H. Indigenous studies to be included more in our studies
- I. Communication

- A. Mental Health
Any update on the potential project about having a nursing specific peer support center weekly in the nursing lounge?

B. WORKLOAD.

We should collaborate with the academics commissioner and try to also let the faculty know that this is a major source of stress. Any ideas?

C. Unfair clinical grading- one person mentioned to me that they wish they could take nursing 205 if you fail it with the other AST students in the winter term. Is anyone on the academics board?

D/E. The divide can begin to be dealt with by having events especially between AST and 2/3rd years, and to do this we will plan fun bonding events. Any ideas?

F. Getting to know other nurses- our events will begin to bring together students in our program- especially during NNSW.

G. Diversity and inclusion- we contacted the following people to begin the discussion around Queen's and collaborate together:

- President of the Queen’s Student Diversity Project- Nicole Osayande
- Social Issues AMS Commission- through email, waiting to hear back
- Kate Pasco and Maggie Hoover from St Lawrence College nursing
-

H. lack of Indigenous integrated academics, so we contacted:

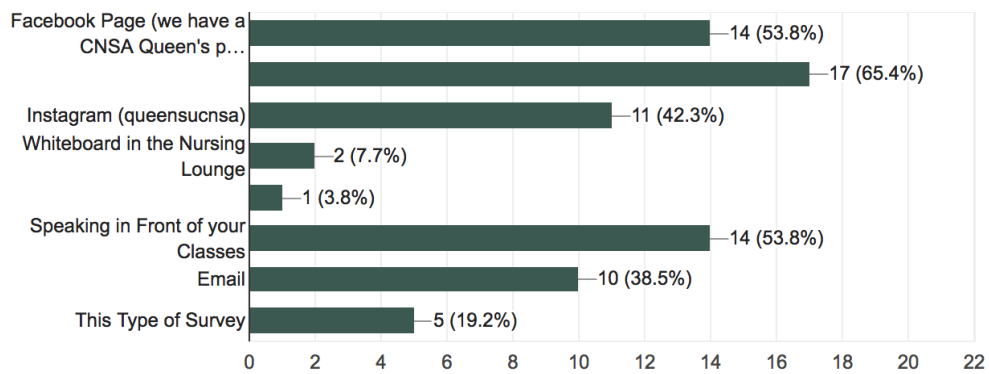
1. Isabelle Wallace through Skype- she is a Policy Analyst for the Assembly of First Nations, RN and Master’s in Indigenous Education- had a skype already and plan another skype on Sunday
2. created a discussion forum on facebook under the Indigenous Health Advocacy Committee under the CNSA to see how they think we can increase Indigenous studies at Queen’s nursing

I.

We will continue with our social medias, but we will also begin speaking in front of classes and get all of the nursing student emails as well. Does anyone know where we could get all of the student emails?

What is the best way to communicate with you?

26 responses



-thinking about having a monthly newsletters with ideas about how to make Kingston a home away from home

Head Cape, Nursing Orientation Week

Report to Assembly

Alex Culley

nursingorientation@ams.queensu.ca



Director of Global Health

Report to Assembly

Ali Daschko

16ad74@queensu.ca



Hello everybody,

This past Wednesday I met with Dr. Carpenter to speak of our collaboration for the upcoming year. We spoke about three main points including: continuing a lecture series, creating an interprofessional web of professors that students can partner with and opportunities for students to volunteer with her in Tanzania.

Regarding the lecture series, this year I hope to bring in a nurse to the school of medicine's lecture series to provide a new perspective to their series. This lecture would of course be open to all students (but is targeted for the medical students).

The first step for the web of professors is to create a committee with representatives from Public Health, Medicine and Rehab (PT and OT). With this committee, we can all reach out to various professors in all of our faculties that would be interested in having a student helping them with research (also emphasizing the fact that they may be in another faculty).

Finally, in regard to volunteering in Tanzania I am scheduling an appointment with Cheryl to speak about logistics and legal aspects of allowing students in nursing to join this trip. I will have more details on how we will proceed with this project soon.

Thank you,

Ali Daschko

Global Health Director

Year 1 Class President
Report to Assembly
Nathaniel Gumapac
17nnpp@queensu.ca



Hello all,

We've established our Class Council for '22, and our lineup is:

- President: Nathaniel Gumapac
- VP Logistics: Elias Kaplan
- VP Events: Alma Ahmed
- VP Fundraising: Caitlin Ferrante

We met with Julia and she debriefed us as to what our roles will be this year.

Also, Elias and I met with RBC on Monday in order to set up the Nursing Class of 2022's bank account.

We met on Monday to discuss the following:

- Set up an email for our year on gmail (so we can set up an instagram) nursingclasscouncil22@gmail.com --- IG: queensnursing22 #f4f
- Coming up with fundraiser ideas --- If you guys can let us know what generally works, that would be great!
 - Right now we're thinking about a 50/50 for Almost Home, Merch sales (Sweats with Red Hot on the bum)

We're looking forward to making some fun events for our class and everybody else!

Thank you,
Nathaniel Gumapac
Year One President

Year 2 Class President

Report to Assembly

Nicole Burgess

14nckb@queensu.ca



Year 3 Class President

Report to Assembly

Caitriona Buckley

caitriona.buckley@queensu.ca



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Year 4 Class President

Report to Assembly

Audery Kim

a.kim@queensu.ca



AST Year 3 Class President

Report to Assembly

Julia Leader

13jsl6@queensu.ca



AST Year 4 Class President

Report to Assembly

Tracey Davison

16trd1@queensu.ca





Nursing Science Society

Date: October 24, 2018

Time: 7:02

Minutes Taker (Position): Azra Jeraj (Intern to Vice President, Operations)

Purpose of Meeting: NSS Assembly meeting

In Attendance:

- ✓ Julia Kruizinga (President)
- Caroline Frankfurter (Vice President, University Affairs)
- ✓ Alexandra Sobczak (Vice President, Operations)
- ✓ Alex Troiani (Senator)
- Alma Ahmed (Speaker)
- Megan Venables (Events Commissioner)
- ✓ Jessalynn Leitch (Academic & Professional Development Commissioner)
- ✓ Jessica Kotsopoulous (Social Issues Commissioner)
- Jessica Almeida (Health and Wellness Commissioner)
- Alex Culley (Head Cape)
- Ali Daschko (Director of Global Health)
- ✓ Saad Ihsan (Nursing Games Captain)
- ✓ Remi Grnak (CNSA Delegate)
- Amy Rowe (CNSA Official Delegate)
- ✓ Deborah Wang (Executive Intern to President)
- ✓ Jenna Legrow (Intern to President)
- ✓ Nathaniel Gumapac (Intern to Vice President, University Affairs)
- ✓ Azra Jeraj (Intern to Vice President, Operations)
- Audery Kim (Class of 2019 President)
- Caitriona Buckley (Class of 2020 Class President)
- ✓ Nicole Burgess (Class of 2021 President)
- ✓ Nathaniel Gumapac (Class of 2022 President)
- Sara Stephenson (AST 2018 Class President)
- Tracey Davison (AST 2019 Class President)
- ✓ Julia Leader (AST 2020 Class President)

Meeting Minutes

- 7:02 - Meeting commences
- 7:03 - Motion #1 Carries
- 7:03 - Motion #2 Carries
- 7:04 - Guest Speaker, Cheryl Pulling, Undergraduate Director
- 7:25 - President's Report
- 7:30 - Vice President of Operations' Report
- 7:32 - Intern to President's Report
- 7:37 - Vice President Intern of Operations' Report
- 7:41 - Vice President Intern University Affairs' Report
- 7:42 - Student Senator's Report
- 7:43 - Academics & Professional Development
- 7:46 - Social Issues Commissioner's Report
- 7:48 - CNSA Official Delegates' Report
- 7:51 - Year 1 Class President's Report
- 7:52 - Year 2 Class President's Report
- 7:53 - Year 4 Class President's Report
- 7:55 - AST Year 3 Class President's Review
- 7:57 - Question Period
- 8:01 - Motion #3 Carriers
- 8:02 - Discussion Period
- 8:07 - Meeting Adjourns